

**FRIENDS OF SHOREHAM FORT AGM**  
**Held at Sussex Yacht Club, Shoreham**  
**10<sup>TH</sup> JANUARY 2013 at 7pm**  
**Minutes of Meeting**

- **Present**

Gary Baines – Chairman  
Andy Harwood-Miller – Vice Chairman  
Peter Freeman - Secretary  
Tony Gilfrin – Treasurer  
Charlotte Baines  
Vicki Carter  
Laura Collier  
Steve Jennings  
Sharon Penfold

- **Apologies**

There were no apologies

- **Welcome & Introductions**

Gary welcomed everyone to the meeting and asked all attendees to sign the attendance sheets on the tables.

Gary introduced all of the trustees

- **Chairman's Report**

Instead of a chairman's report, Gary showed Craig Searle's video. This showed how much we had actually achieved during the year far better than we could possibly explain in words.

- **Video**

All agreed that a great deal had been achieved in twelve months.  
Thanks were given to Craig for compiling this video for us without us knowing.

- **Treasurer's Report**

Before the treasurer spoke Gary Baines explained that two items were not in this year's financial report. The two grants that were received in March 2012, being the Adur Pot of Gold - £15,000 and the Big Harbour Community Pot - £10,000. The reason being that the funds would not be received by ourselves until the money had been spent and the charity had reclaimed it.

Initials.....

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The grants were broken down as follows:

Adur Pot of Gold to be used for benches; information boards; brown tourist road signs and a scale model of the fort.

Big Harbour Community Pot to be used to help turn the newly uncovered Western Magazine into an exhibition space.

Tony Gilfrin explained the financial report, copy attached

- **Election of Office Bearers and Trustees**

Andy Harwood-Miller made the following proposal:

“I propose that the officers and trustees of the Friends of Shoreham Fort be re-elected; except for the role of secretary which will pass to Sharon Penfold. I also propose that Andy Vincent be elected as an additional trustee”

Vicki Carter seconded the proposal.

- **Thank you**

Gary Baines thanked Andy and Tony.

Peter Freeman was thanked for his role as Secretary over the past 12 months and Sharon Penfold was thanked for agreeing to take over the role.

Andy Vincent was thanked for the initiative, hard work and dedication that he had shown over the last few months and was welcomed on board.

The volunteers were also thanked and it was acknowledged that the Friends of Shoreham Fort wouldn't have been able to achieve so much without them.

- **Closing remarks**

Gary Baines closed the AGM and welcomed everyone to take a short comfort break and purchase refreshments from the NAFFI before he started his presentation of 'Shoreham Fort – Past, Present and Future' and explained that there would be a chance for questions at the end.

Initials.....